

# THE INSTITUTION OF ENGINEERS, SRI LANKA

The Institution of Engineers, Sri Lanka (IESL) is the apex body for Engineers in Sri Lanka. IESL is a member of the International Engineers' Alliance, a full signatory to the Washington Accord and a member of the International Professional Engineers' Agreement. Its Secretariat located in Colombo serves a membership of more than 24,000. In order to provide improved services to the members the following vacancies will need to be filled immediately.

## Post of IT Assistant

#### Responsibilities:

These will be specified by the Executive Secretary (ES) based on the requirements of the Institution at the time of recruitment. You shall perform functions/ duties as per the discretions of the council/ ES that may arising from time to time in its sole discretion.

#### Qualifications:

Minimum of GCE Advanced Level three subjects in Science/ Commerce stream. A credit pass for English and minimum of credit passes for science and mathematics in GCE/ OL and 1-year full time Certificate/Diploma in IT obtained from a recognized Institute.

### **Experience:**

Not less than 3 years' experience in a recognized IT related firm.

Remuneration: Rs.36,250+(800x6+900x6)

**Age:** 25 - 35 at initial recruitment.

Complete resume with names and addresses of two non-related referees should be either posted to the below address OR emailed to es@iesl.lk with a copy to opr.mgr@iesl.lk on or before 07th April 2024 by stating the post applied on the top left hand corner of the envelope/in the subject line of the email. All applications should be accompanied by copies of certificates on education and experience.

Chief Executive Officer/ Executive Secretary The Institution of Engineers Sri Lanka 120/15, Wijerama Mawatha, Colombo 07.

(e-mail: es@iesl.lk)