



MARINE ENVIRONMENT PROTECTION AUTHORITY

Ministry of Urban Development & Housing



VACANCIES

Applications are invited from qualified applicants in the following posts of the permanent staff of the Marine Environment Protection Authority which was established under the Act No. 35 of 2008

Employment Details : Performing the duties entrusted to the Authority under the Marine Pollution Prevention Act No. 35 of 2008

1. Manager (Legal) HM 1-1 – No. of Posts 01

District where the vacancy exists – Head Office (Colombo)

Recruitment of External Applicants :

Qualifications :

- Should have a degree in Law recognized by the University Grants Commission and should have taken oaths as an Attorney at Law of the Supreme Court
With
A recognized Postgraduate degree in the subject field relevant to the post
And
Should have obtained not less than 15 years experience in the relevant in Management level post in government, corporation, board, statutory institution or private sector institution

Age :

Should be not less than 35 years and not more than 55 years.

Salary Scale :

HM 1-1: (Rs. 80,295 – 15x2,270 – 114,345/=)

2. Manager (Administration and Human Resources Development) HM 1-1 – No. of Posts - 01

District where the vacancy exists – Head Office (Colombo)

Recruitment of External Applicants :

Qualifications :

- Should have obtained a degree Human Resources Management / Public Management / Public Administration / Commerce or any other degree compatible to the relevant subject field
With
A postgraduate degree (Masters) in the subject field relevant to the post or should have obtained the Associate Membership of a Chartered Professional Institution compatible to the subject field relevant to the post
And
Should have obtained not less than 15 years experience in the relevant in Management level post in government, corporation, board, statutory institution or private sector institution

Age :

Should be not less than 35 years and not more than 55 years.

Salary Scale :

HM 1-1: (Rs. 80,295 – 15x2,270 – 114,345/=)

3. Assistant / Deputy Manager (Legal) MM 1-1 – No. of Posts - 01

District where the vacancy exists – Head Office (Colombo)

Recruitment of External Applicants :

Qualifications :

- Should have a degree in Law recognized by the University Grants Commission and should have taken oaths as an Attorney at Law of the Supreme Court
With
One (01) year's service experience as an Attorney at Law

Age :

Should be not less than 22 years and not more than 45 years

Salary Scale :

MM 1-1 : (Rs. 53,175 – 10x1,375 – 15x1,910 – 95,575/=)

4. Assistant / Deputy Manager (Finance) MM 1-1 – No. of Posts - 01

District where the vacancy exists – Head Office (Colombo)

Recruitment of External Applicants :

Qualifications (1 or 2 below):

- Should have obtained a degree in Commerce, Accountancy, Financial Management, Business Administration, Business Management, Accounting recognized by the University Grants Commission
and
At least one (01) year's experience in the subject field relevant to the post after obtaining the degree
- Passing the Intermediate Examination of a reputed Chartered Professional Institute in the Commerce, Accountancy, Financial Management or Management Accounting subject field and at least one (01) year's experience in the subject field relevant to the post after obtaining the qualification.

Age :

Should be not less than 22 years and not more than 45 years

Salary Scale :

MM 1-1 : (Rs. 53,175 – 10x1,375 – 15x1,910 – 95,575/=)

5. Information Technology Officer JM 1-2 – No. of Posts - 01

District where the vacancy exists – Head Office (Colombo)

Recruitment of External Applicants :

Qualifications (1 or 2 or 3 or 4 below) :

- Should have obtained a degree in Computer Science / Information Technology recognized by the University Grants Commission
Or
Should have obtained a Proficiency Certificate of not less than National Vocational Qualification (NVQ) Level Seven (07) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission in the subject field relevant to the post
Or
Should have obtained a Proficiency Certificate of not less than National Vocational Qualification (NVQ) Level Six (06) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission in the subject field relevant to the post
And
Should have obtained at least five (05) years experience in the relevant field in government, corporation, board, statutory institution after obtaining the qualification
Or
Should have obtained a Proficiency Certificate of not less than National Vocational Qualification (NVQ) Level Five (05) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission in the subject field relevant to the post

And

Should have obtained at least ten (10) years experience in the relevant field in government, corporation, board, statutory institution after obtaining the qualification

Age :

Should be not less than 22 years and not more than 45 years

Salary Scale :

JM 1-2 : (Rs. 43,355 – 10x755 – 18x1,135 – 71,335/=)

6. Assistant Marine Environment Officer MA 5-1 – No. of Posts - 10

(District where the vacancy exists – Head Office (Colombo), Laboratory (Galle), Hambantota, Ampara, Trincomalee, Jaffna, Mannar, Galle, Gampaha)

Recruitment of External Applicants :

Educational Qualifications :

Should have obtained a degree in the subject field of Environmental Science / Fisheries and Marine Science / Marine Environment Management / Environment Conservation and Management / Agricultural Science / Applied Science / Biology / Zoology and Fisheries Activities / Natural Science / Bio Technology / Aquatic Resources Technology / Chemistry / Physics and should have obtained a Postgraduate Diploma in the relevant subject field

Age :

Should be not less than 22 years and not more than 45 years

Salary Scale :

MA 5-1 : (Rs. 34,870 – 10x660 – 15x755 – 11x930 – 63,025/=)

7. Management Assistant (Non Technical) MA 1-2 – No. of Posts - 12

District where the vacancy exists – Head Office (Colombo), Colombo, Batticaloa, Jaffna, Kilinochchi, Mannar

Recruitment of External Applicants :

Will be recruited based on the results of a written competitive exam and on the results of a structured interview conducted by a board appointed by the Competent Authority on Appointments.

Educational Qualifications :

- Should have passed in six (06) subjects in one sitting with four (04) credit passes including Sinhala /Tamil language and Mathematics and a simple pass in English language at the General Certificate of Education (Ordinary Level) Examination
- Should have in at least three (03) subjects (except General Common Test) in the General Certificate of Education (Advanced Level) Examination

Other Qualifications:

Should have followed a Certificate Course in Computers of not less than 06 months recognized by the Tertiary and Vocational Education Authority or should have obtained any other equivalent qualification.

Age :

Should be not less than 18 years and not more than 45 years.

Salary Scale :

MA 1-2: (Rs. 27,910 – 10x300 – 7x350 – 12x600- 12x710 – 49,080/=)

General :

01. Every applicant ;

- Should be citizen of Sri Lanka
- Should be physically and mentally fit to discharge duties entrusted and to serve in any part of the island.
- Should bear an excellent moral character

02. Date of Qualification :

Applicant is accepted as qualified to apply for the above service / post only if had fulfilled the required qualifications in every aspect as at the closing date of applications.

03. Nature of the Appointment :

This post is permanent. Employee should contribute 10% of the salary to the Employees Provident Fund (EPF) while the Authority will contribute 15% to the Employees Provident Fund and 3% to the Employees Trust Fund (ETF).

04. Examination Fees:

Every applicant applying for the post of Management Assistant (Non Technical) should credit an Examination Fee of Rs. 1,000/= to Account No. 071100180004783 maintained at the Dematagoda Branch of Peoples Bank in favour of Chairman, Marine Environment Protection Authority. Original receipt should be attached to the application form. Examination fee will not be refunded under any circumstance.

05. Method of Applying :

- Applicant should self prepare the application in A4 size paper on single side to consist personal details in page 1, Educational Qualifications in page 2, Professional Qualifications and job experience in page 3, extracurricular activities in page 4, and should include names and contact details of two (02) non-related referees in the application.
- It is mandatory that the applicants for the post of Management Assistant (Non Technical) mention the medium (Sinhala / Tamil) of sitting the examination.
- Duly completed applications along with certified photocopies of 2 recently obtained character certificates, Grama Nildhari's certificate, police report, national identity card, all educational certificates and certificates of other qualifications should be sent by registered post addressed to "Chairman, Marine Environment Protection Authority, No. 177, Nawala Road, Narahenpita, Colombo 05" to receive before 04.04.2024. Post applying for should be clearly mentioned on the left hand top corner of the envelope containing the application. National Identity Card and the originals of all certificates of which the photocopies were enclosed should be produced at the interview.
- If an applicant is applying for more than one post, separate applications should be submitted for each post.
- Applicants already employed in Government Departments, Government Corporations and Statutory Boards should forward their applications through the heads of the respective institutions.
- Applications that are not complete in every aspect, without basic qualifications and certified photocopies of the above certificates and late applications will be rejected without any prior intimation. This Authority will not bear responsibility to the applications lost in post.

Chairman

Marine Environment Protection Authority

No. 177, Nawala Road, Narahenpita,

Colombo 05.

22.03.2024