
PUBLIC SERVICE COMMISSION

Recruitment on open basis to the Post of Legal Officer Grade III of the Executive Service Category of the Ministry of Tourism and Lands -2024

APPLICATIONS are called from the citizens of Sri Lanka who have been completed the qualifications mentioned in this notice, for filling the existing one vacancy in the post of Legal Officer Grade III of Executive Service Category of the land division of the Ministry of Tourism and Lands.

1. Method of Recruitment :

The candidate who secure highest marks on the results of eligibility assessment interview conducted by an interview board appointed by the Public Service Commission, out of the candidates who have possessed the qualifications prescribed in the notice will be recruited for the vacancy. The eligibility evaluation interview will be conducted in accordance with the marking scheme mentioned under 6 below approved by the Public Service Commission.

The effective date of the appointment will be determined by the Public Service Commission.

2. Required Qualifications

- (i) Educational/Professional Qualifications
Should have given oaths as an Attorney-at-Law of the Supreme Court of Sri Lanka

- (ii) Experience

Should have an active professional experience of not less than three (03) years as an Attorney-at-Law after given oaths as an Attorney-at-Law in the Supreme Court. (The documents to be furnished as proof of active professional experience should clearly indicate the period of experience, date and the official seal of the attester)

Or

Should have obtained an experience of not less than *three years (03) in a legal post in a government institution after given oaths as an Attorney-at-Law of the Supreme Court.
(Should be confirmed by a letter issued by the Secretary/Head of the Department/ Institution)

Note: Copies of the documents confirming the basic qualifications certified by the applicant himself/ herself should be attached to the application. Application without the attached certificates with clear indication of commencement and end date of service period could be rejected without notice.

*A Legal post is a post having a Law Degree or given oath as an Attorney-at-Law in the Supreme Court being a basic qualification of recruitment.

(iii) Physical Fitness

Every candidate should be physically and mentally fit to serve in any part of the Island, and to perform the duties in the post.

(iv) Other Qualifications

- ✓ should be a citizen of Sri Lanka
- ✓ Should be of an excellent moral character
- ✓ Should have fulfilled all the necessary qualifications required in all aspects for the recruitment to the post by as at the closing date of the applications.

3. Conditions of employment in the service and service conditions

- (i) This post is permanent and pensionable. You shall be subjected to a future policy decision taken by the Government on the pension scheme entitled to you. Further, you shall make contributions to the Widows' and Orphans' / Widowers' and Orphans' Pension Scheme. You shall make your contributions as required by the Government from time to time.
- (ii) This appointment is subjected to a probationary period of 03 years. First efficiency bar examination should be passed within 03 years from the date of recruitment to the post as per mentioned in the procedure of recruitment.
- (iii) In terms of Public Administration Circular No.18/2020 dated 16 10. 2020, proficiency in other official languages should be acquired.
- (iv) This appointment will be subjected to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government, provisions of the recruitment procedure for the recruitment of the executive service category (Legal officer) of the Ministry of Lands, other departmental orders.
- (v) No permission will be granted to change the medium of language applied and the language medium eligible for the appointment is the language medium you mentioned in the application.

4. Age Limit:

Should be not less than 21 years and not more than 45 years as at the closing date of applications.

5. Salary Scale:

In terms of Schedule I of the Public Administration circular No 03/2016 dated 25.02.2016 the monthly salary scale applicable to this post is, Rs. 47,615-10 x 1,335-8x 1,630 -17 x 2170 - 110,895/- (SL – 1 – 2016)

6. The following marking scheme will be adopted for the Eligibility Assessment Interview.

<i>Serial No.</i>	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>																		
01	<p>Additional Educational Qualifications</p> <p>(Marks will be awarded only for the highest qualification)</p> <p>a) Post Graduate Degree in Law from a university recognized by the University Grants Commission. 25</p> <p>b) Post Graduate Diploma in Law from a university recognized by the University Grants Commission or Post Graduate Diploma in Law obtained from the Institute of Advanced Legal Studies of Sri Lanka Law College. 20</p> <p>c) The following obtained from a university recognized by the University Grants Commission</p> <ul style="list-style-type: none"> ✓ Bachelor of Laws Degree with First class pass 15 ✓ Bachelor of Laws Degree with a Second Class Upper Pass 10 ✓ Bachelor of Laws Degree with a class 07 ✓ Bachelor of Laws Degree with an Ordinary Pass 05 <p>d) First class pass in the final year of Sri Lanka Law College 10 Second class pass in the final year of Sri Lanka Law College. 05</p> <p>Note: The above 05 marks will be awarded only if the final examination of the Sri Lanka Law College is passed with Honours.</p>		25																		
02	<p>Additional Experience</p> <p>Preparation of documents relevant to Cases and making statements in Open Courts.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Marks for case filing (Per case)</th> <th>Marks for the appearing in courts and giving statement (per case)</th> </tr> </thead> <tbody> <tr> <td>Supreme Court</td> <td style="text-align: center;">2</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Court of Appeal</td> <td style="text-align: center;">2</td> <td style="text-align: center;">4</td> </tr> <tr> <td>High Court</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> </tr> <tr> <td>District Courts</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Tribunals</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> </tr> </tbody> </table> <p>Note: The copies of relevant judgements or certified copy of the case report which the last hearing date of the case, should be submitted to the Interview Board to verify the above qualifications.</p>		Marks for case filing (Per case)	Marks for the appearing in courts and giving statement (per case)	Supreme Court	2	5	Court of Appeal	2	4	High Court	2	3	District Courts	4	5	Tribunals	2	3		35
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Serial No.	Subject	Marks	Maximum Marks
03	<p>Knowledge of Information Technology/ Information Technology Law</p> <p>(a) A Degree from a university recognized by the UGC with IT or Computer Science as a main subject</p> <p>(b) A diploma in Information and Communication Technology Law obtained from a University recognized by the University Grants Commission or the Sri Lanka Law College or any other government recognized professional institute.</p> <p>(c) A Diploma in Computer Science or Information and Communication Technology obtained from a University recognized by the University Grants Commission or a Diploma in Computer Science or Information Technology at NVQ Level 5 or above from any other institution.</p> <p>(d) Certificates obtained by attending courses / training programmes in the field of Information and Communication Technology Law at a University recognized by the University Grants Commission or at the Sri Lanka Law College or any other government recognized professional institute. (02 marks each for a maximum of two certificates will be given)</p> <p>Note: Marks will be given only for the highest qualification.</p>	<p>10</p> <p>08</p> <p>05</p> <p>04</p>	10
04	<p>Language Skill</p> <p>(a) A degree obtained from a University recognized by the University Grants Commission with English as a main subject.</p> <p>(b) English language proficiency shown in recognized Moot Court Competitions on International or National Level.</p> <p><u>Individual</u></p> <p>i. First place/best skill -12</p> <p>ii. Second place -10</p> <p>iii. Third place/other skills -08</p> <p><u>Group</u></p> <p>i. First place/best skill -10</p> <p>ii. Second place -18</p> <p>iii. Third place/other skills - 06</p>	<p>15</p> <p>12</p>	15

Serial No.	Subject	Marks	Maximum Marks
	<p>(c) Diploma in English from a University recognized by the University Grants Commission or SLQF-3 or Higher Diploma in English from other Institute or a Diploma in English obtained from a Government Training Institute /an Institute affiliated to a Government Training Institute following a minimum 1500 study hour course.</p> <p>(d) G.C.E. (Advanced level) Examination (Local or London) with a Distinction pass in English or IELTS overall score 6.5 or above, TOEFL-IBT score 79 or above, TOEFL-CBT score 213 or above or TOEFL -PBY score 550 or above.</p> <p>(e) Advanced certificate in English from a University recognized by the University Grants Commission or a Certificate in English at SLQF 2 from other institute.</p> <p>Note: Marks will be awarded only for the highest qualification.</p>	10 08 05	
05	<p>Skill performed at the interview</p> <p>Applicant's skills that are useful in fulfilling the duties of the post:</p> <ul style="list-style-type: none"> ✓ Strength questions ✓ Situational questions and ✓ Competency questions <p>Marks will be awarded according to the answers given for the questions aimed at evaluation</p>	02 03 10	15
	Total		100

7. Identity of the Candidate

Only the candidates who have submitted duly completed applications in all aspects will be called for the Eligibility Assessment Interview.

Originals and copies of all certificates duly certified by the applicant himself should be furnished at the interview.

The following documents will be accepted at the interview to prove your identity

- I. National identity Card issued by the Commissioner General of Registration of Persons.
- II. A valid Passport

8. Method of Application

- (i) The perfected applications should be sent by registered post to the address “Secretary, “Mihikatha Medura”, Land Secretariat, No.1200/6, Rajamalwatta Avenue,Battaramulla” to be received on or **before 06.07.2024** Applications received after the closing date will be rejected.

- (ii) The specimen form of the application to be submitted is appended at the end of this notification. The application should be prepared in A-4 size paper as per the specimen, containing items 01 to 03 on the first page and from 04 to 07 the 2nd page, from 08 to 11 the 3rd page and filled in his/her own handwriting.
- (iii) “Recruitment to the post of Legal Officer Grade III ” should be written on the top left corner of the envelope enclosing the application.
- (iv) Candidate’s signature on the Application should be certified by a principal of a Government School/ a Justice of Peace/ a Commissioner of Oaths/Attorney - at Law/ Notary Public/ Commissioned Officer Armed Forces, or an officer holding a permanent post in the Government or Provincial Public Service earning a consolidated monthly salary of Rs.47,615/- or above.
- (v) Applicants currently employed in the Public Service / Provincial Public Service should submit their applications through the Head of Department in which they are serving.
- (vi) Applications which are not in conformity with the accompanying specimen application form will be rejected without any notification. No complaints will be accepted regarding loss or delay of applications.

9. Submission of False Information :

If any of the information mentioned in the application form sent by you is found to be false or erroneous before being recruitment, your candidature will be cancelled. If such false or misleading information is discovered after recruitment, action will be taken for dismissal, subject to the relevant procedures.

10. The Public Service Commission reserves the right to fill or not to fill the vacancy.
11. In the event of any inconsistency or discrepancy among the Sinhala, Tamil and English language texts of this *Gazette* Notification the Sinhala language text shall prevail.
12. If any issue arises on any matter not mentioned in this notification or in this recruitment process, the decision taken by the Public Service Commission in that regard shall be final.

By order of the Public Service Commission,

H.M.B.P. HERATH,
The Secretary,
Ministry of Tourism and Lands
On 26.04.2024