

01. Client Services Assistant (Contract Basis) - 02 Post

Should be passed (G.C.E) A/L in one sitting with 3 passes & should have passed G.C.E (O/L) examination in 6 subjects with 4 credit passes including Sinhala/English & Mathematics in one sitting

And

Competency in English language (both spoken & writing) and Computer Literacy

Six months experience in similar capacity either in the government or private sector

Age limit : Not less than 22 years and not more than 45 years

02. Management Assistant (Contract Basis) - 01 Post

Should be passed (G.C.E) A/L in one sitting with 3 passes & should have passed G.C.E (O/L) examination in 6 subjects with 4 credit passes including Sinhala/English & Mathematics in one sitting

And

Computer Literacy

Six months experience in similar capacity either in the government or private sector

Age limit : Not less than 22 years and not more than 45 years

Salaries will be paid on provisions made in the relevant Management Services Circular.

Self prepared applications should be sent by registered post to the address given below or Email to **hr.selacine@gmail.com** on or before **12th of June 2024**.