



**Ministry of Justice, Prison Affairs and
Constitutional Reforms**



**National Authority for the Protection of
Victims of Crime and Witnesses**

VACANCIES

Applications are invited from applicants who have fulfilled the undermentioned qualifications approved by the Management Services Department for recruitment to the vacancies at the National Authority for the Protection of Victims of Crime and Witnesses established for the enforcement of Act No. 04 of 2015 for assisting and protecting the Victims of Crime and Witnesses.

01. Director General (Contract Basis) HM 2-3 (No. of Posts 01)

Qualifications and Experience :

Should have obtained a Bachelor's degree in the subject field of Law, Administration or Criminology recognized by the University Grants Commission

With

Having obtained a Postgraduate degree in the relevant subject field

And

Having at least fifteen (15) years experience in a "Managerial Level" post in Government, Government Corporation, Statutory Board or relevant Non Governmental or Commercial institution after obtaining the degree qualification (at least five (05) years out of the above should be at Senior Management Level (HM Category))

Age Limit :

Should be not less than 35 years and not more than 55 years.

Salary Scale :

Starting salary step of HM 2-3 – 2016 Salary Scale will be applicable. Rs. 98,215.00 + Cost of Living Allowance. (If a government pensioner is appointed to this post, will receive the specified cost of living allowance with the pension and under reappointment to this post, balance of the entitled Cost of Living Allowance with the Pension should be paid with the monthly allowance he / she receives)

To this post, an official vehicle or transport allowance in lieu of that, fuel allowance and approved other allowances as per the Circular are entitled.

Conditions:

01. When recruiting to the post of Director General , qualified applicants will be subjected to a structured interview and marks will be given as follows:

Relevant additional experience	- 30 Marks
Relevant additional Educational / Professional Qualifications	- 30 Marks
Other relevant performances and skills	- 15 Marks
Skills shown at the interview	- 25 Marks
Total Marks	<u>100</u>

02. Every applicant;

- I. Should be a Citizen of Sri Lanka
- II. Should be physically and mentally fit to discharge the duties entrusted to the post and to serve in any part of the island
- III. Should have excellent moral character

03. Photocopies of the certificates that prove the above qualifications and experience relevant to the post should be attached to the application.

04. Selected applicants should contribute to the Employees' Provident Fund and Employees' Trust Fund.

05. Canvassing in any form will be a disqualification and will be subject to rejection of the application.

06. All late applications and applications without the copies of certificates will be rejected.

Self prepared applications consisting of your Bio-Data, educational qualifications, professional qualifications, experience and all information along with copies of all certificates should be sent either by email to **chairman.napvcw@gmail.com** or by registered post addressed to "**Chairman, National Authority for the Protection of Victims of Crime and Witnesses, 428/11 , Denzil Kobbekaduwa Mawatha, Battaramulla**" to receive before **09.08.2024**. Post applied for should be clearly mentioned on the left-hand top corner of the envelope containing the application.

**Chairman,
National Authority for the Protection of Victims of Crime and Witnesses,
428/11A, First Floor, Denzil Kobbekaduwa Mawatha,
Battaramulla.**

Tel. No. 0112879539

Date: 26.07.2024