



VACANCIES

The HDFC Bank is inviting talented, dynamic, result-oriented individuals to join with HDFC Bank and advance your career in banking with a proven track record to fill the following positions.

MANAGEMENT TRAINEES

Eligibility Criteria :

- A degree with a minimum of 2nd class upper division or Grade Point Average (GPA) with a minimum of 3.5 out of a maximum of 4.0 points obtained from a local or foreign university recognized by UGC of Sri Lanka in any of the following subjects/disciplines;

Economics, Statistics, Mathematics, Accounting, Banking, Finance, Commerce, Business Administration, Management (Public / Financial / Accountancy / Business), Marketing, Human Resource, Engineering, Computer Science, Physical Science, ICT, Law, International Business, Valuation, Agriculture or any other discipline related to banking or finance.

OR

- A passed finalist of the Institute of Bankers of SL or the Chartered Institute of Bankers – UK (CIB) together with a degree from a local or foreign university recognized by the University Grants Commission of SL relating to the above mentioned subjects/disciplines.

OR

- Full qualification (passed finalists) of one of the following professional bodies;
 - The Institute of Chartered Accountants of Sri Lanka (ICASL)
 - The Chartered Institute of Management Accountants of UK (CIMA – UK)
 - The Association of Chartered Certified Accountants of UK (ACCA – UK)
 - The Institute of Certified Management Accountants of Sri Lanka (CMA – SL)
 - The Chartered Institute of Marketing (CIM – UK)
 - The Chartered Financial Analyst Programme of the CFA Institute (CFA – USA)
 - The Institute of Chartered Accountants in England and Wales (ICA – EW)

OR

- Attorney-at-Law.

Age Limit : Below 30 years as at the closing date of applications.

Terms and Conditions relating to the Position :

- The training period will be two years and a monthly training allowance of Rs. 75,000/- will be paid during the training period.
- While the Selected candidates should consent to serve in any part of the country, it is compulsory for them to serve a minimum of 5 years continuously including the training period in the District / Region where they will be initially attached to.
- Upon fulfilling the requirements during the training period to the satisfaction of the Bank, will be considered to be absorbed in the permanent cadre in the Executive Grade III (3).

BANKING ASSISTANTS

Eligibility Criteria :

- G.C.E. (A/L) Examination with three passes, excluding General English.
- G.C.E. (O/L) Examination with six passes with five Credits, including Mathematics, Sinhala/Tamil language and English.
- Knowledge in using MS Office package.

Age Limit : Below 24 years as at the closing date of applications.

Terms and Conditions relating to the Position :

- The training period will be two years and a monthly training allowance of Rs. 45,000/- will be paid during the 1st year, and a monthly training allowance of Rs. 60,000/- will be paid during 2nd year of the training period.
- While the Selected candidates should consent to serve in any part of the country, it is compulsory for them to serve a minimum of 5 years continuously including the training period in the District / Region where they will be initially attached to.
- Upon fulfilling the requirements during the training period to the satisfaction of the Bank, will be considered to be absorbed in the permanent cadre as Banking Assistant, Grade VI (1).

Terms and Conditions relevant to the recruitment :

Relevant applications are published on the website of Department of Examinations Sri Lanka, www.doenets.lk and the applications can only be submitted online from **09:00 a.m. on 22.07.2024 to 09:00 p.m. on 12.08.2024.**

(Visit our careers page at HDFC Website www.hdfc.lk for detailed job advertisement).

Assistant General Manager - Human Resources & Administration

HDFC Bank of Sri Lanka

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