



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Vacancy Notice
For Short-term (2-3 months) Positions
Open to External Candidates

IOM, acting as implementing partner for the European Commission, is seeking to recruit a number of local staff for support functions assigned to the European Union Election Observation Mission (EU EOM) in Sri Lanka. All positions are short term assignments (2 to 3 months) based in Colombo (or in the regions of Sri Lanka) and offer successful applicants the opportunity to gain valuable experience of working for an International Organization.

All candidates, should be non-partisan and willing and flexible to work in an environment with an intensive workload, have excellent command of English, good analytical and drafting skills and be familiar with MS Windows, Excel and Outlook. Candidates must be willing to work flexible hours and be able to perform under tight deadlines. Female candidates are encouraged to apply.

VNE-8 (Deputy) Observer Coordinator Assistant (2 Positions)

Under the supervision of the (Deputy) Observer Coordinator, the (Deputy) **Observer Coordinator Assistant** will support the (Deputy) Observer Coordinator in managing the observers. Candidates for the post of (Deputy) Observer Coordinator Assistant should have a good sense of organisation and strong logistic skills. Candidates should be self-starters, able to work in a team as well as take responsibility for a range of tasks under the supervision of the Coordinators. Candidates should be ready to work under time pressure within a very flexible working hours scheme. Desirable Qualifications include: Degree in Administration or related field, relevant professional experience of at least 3 years (preferably with International Organizations or NGOs). Excellent English communication skills are essential. Proficiency in word processing and other Microsoft software required.

Applications should be submitted **by email to recruitment@eueomsrilanka2024.eu** as soon as possible and, at the latest, by **18 August 2024, clearly stating the position VNE number in the subject line.**

Each application should include a CV and a short cover letter **in English only**, plus **full contact details**. Only short-listed candidates will be contacted. Immediate availability to start working is required.