

# JOIN THE TEAM OF CARGILLS BANK

## HEAD OF INTERNAL AUDIT

Reporting to the Board Audit Committee, the Head of Internal Audit is responsible for the Bank's strategic risk-based internal audit plan and managing the internal audit function in accordance with the professional standards for auditing.

Responsibilities also include, providing reasonable assurance on the effectiveness and adequacy of the organization's internal controls, assessing organization-wide compliance with internal policies/procedures, laws and regulations etc.

### DUTIES AND RESPONSIBILITIES

- Develop a risk-based internal audit plan Annually for the review of the Board Audit Committee and implement the approved plan whilst ensuring methodical documentation of work plans, testing results, conclusions/recommendations and follow up on findings and corrective actions
- Conduct special investigations, special audits, and provide subject-matter expertise as needed
- Verify that the laid down procedures and guidelines directed at protecting the Bank's interests are adequately followed by business and support functions
- Provide the BAC and the management, the opinions on the effectiveness of internal controls, accounting process, and the information systems etc
- Detect anomalies, weaknesses in systems, processes, procedures and submit observations/recommendations for improvement
- Recommend organization-wide training based on gaps identified to ensure adherence to the Bank's practices and policies
- Stay abreast of emerging trends and successful practices in internal audit related to the Banking/ Financial Sector
- Manage a team of Auditors by establishing and assigning departmental goals whilst being responsible for the development and career growth of the Internal Audit Staff

### EXPERIENCE AND QUALIFICATIONS

- Membership in an established professional body of Accounting
- At least 10 years of general banking experience in the Banking Sector, or experience in External Audit of the Banks
- At least 5 years' experience in conducting operations/ credit/ other functional audits as a Team Leader/Senior Audit Manager
- Experience in Audit planning, conducting risk-based audits, preparing audit programs and administration of audit teams
- In-depth knowledge and comprehensive understanding of the laws/ regulatory standards and guidelines pertaining to the Financial Sector
- A good command of spoken and written English, and excellent interpersonal skills
- A team player, supporting achievement of business objectives of the bank through effective guidance on controls and risk mitigation

Interested candidates are invited to forward their CVs to [career@cargillsbank.com](mailto:career@cargillsbank.com) mentioning the post applied for, in the subject line of the email on or before **31st August 2024**.

**Head of Human Resources**

**Cargills Bank PLC,**

No. 696, Galle Road, Colombo 03.



Official website

[www.cargillsbank.com](http://www.cargillsbank.com)

FITCH RATING A(LKA)

Cargills Bank PLC is a licensed commercial bank supervised by the Central Bank of Sri Lanka

