

Our client is a well reputed shipping agency with a global presence having a joint venture in Sri Lanka. The company now offers an opportunity for a highly skilled professional to join their team to ensure excellence in business practices and high performance.

## **GENERAL MANAGER- FINANCE & ADMINISTRATION**

Reporting to the Board of Directors , selected candidate's responsibilities will be;

- Manage and oversee the daily operations of the Finance Division including month and year-end process, Accounts payable / receivable, Taxation, cash forecasting, revenue and expenditure variance analysis and all reconciliations in an effective manner.
- Prepare & present annual budgets including budget assumptions, growth strategies and cost saving initiatives.
- Manage and follow up debts and take proactive measures to mitigate financial risk levels.
- Monitor and analyze financial data and produce strategic level financial information / reports and advise the senior management accordingly
- Maintain cordial relationships with key stakeholders such as financial institutions, government bodies and other professional institutions.
- Ensure that internal controls and compliance requirements are implemented correctly in a timely manner.
- Coordinate with the IT department for annual external information system audit, vulnerability & penetration testing, and present internal audit findings on information security.
- Supervision, Coordination, and facilitation of all matters related to administration to ensure smooth operation of the company.

### **The Person**

- Member of a recognized accounting body CA/ACCA or CIMA.
- Possess at least 05 years of experience in a similar capacity preferably in the shipping industry.
- Excellent communication skills with strong analytical and presentation skills.
- Proficient in MS office applications, data analysis and accounting tools.
- Be preferably above 35 years of age.

An attractive remuneration package is offered to the right candidate reflecting the level of skill and experience.

Please forward your complete resume in PDF format with contact details of three non-related referees to [mslrcv@sltnet.lk](mailto:mslrcv@sltnet.lk) within 07 days of this advertisement quoting MSLReference No. 8017 in the subject line of your e-mail

**MSL Management  
Systems (Pvt) Ltd.**

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