



Are you driven by ambitious goals for your future?

Seylan Bank, one of the most progressive banks in the country, is seeking a competent and forward thinking person to fill the following vacancy. This is your opportunity to join our dynamic team and move towards your career goals.

Senior Accounts Assistant -Tax

Job Responsibilities

- Preparation of Tax computations and Tax Returns through the process set out by the bank in accordance with the respective tax laws and regulations.
- Performing the duties assigned to tax payments as per the processes laid out in the bank.
- Recording and processing of all Input VAT invoices received from the branches and the centralized payment system according to the process in place.
- Familiarize with the bank's core banking system and compile the journal entries for all tax related transactions.
- Reconciliation of Tax related GL Accounts, assisting the bank's annual report compilation process and assisting to compile the appeals on assessments.
- Contribute for both external and internal audits including audits from Inland Revenue Department.

The Person

- Minimum 03 years experience in finance with exposure to Tax related work.
- Knowledge in Banking practices and Taxation.
- Strong analytical, technical, interpersonal and Communication skills.
- Successfully completion of CA Sri Lanka Corporate Level.
- Bachelor's degree in Accounting and Finance will be an added advantage

Applicants are invited to log on to www.seylan.lk and upload the updated CV along with a recently taken photograph or email the CV to careers@seylan.lk within 7 days of this advertisement