



START YOUR BANKING CAREER WITH SMIB AS AN ASSISTANT MANAGER - LOGISTICS

**ARE YOU SOMEONE WHO HAS DEMONSTRATED DYNAMIC LEADERSHIP ROLES
AND MAKE FULL COMMITMENT TO ACHIEVE BUSINESS GOALS?**

SMIB, as the premier housing bank serving the nation, is undergoing a transformation to enhance our operations, providing a higher level of customer satisfaction and a broader range of product & services. By integrating advanced technology into our processes and systems, we aim to become the preferred bank of choice for our clients.

Responsibilities

- + Provide day-to-day administrative assistance to the logistics and administration division of the bank.
- + Organizing and submitting orders to vendors and handling order processing communications/requests.
- + Preparation and follow-up documents according to the procurement guidelines issued. This position will also be responsible for inventory management.

Qualifications & Experience Required

- + A Bachelor's Degree in Supply Chain Management, Logistics, Business Administration or any equivalent qualification from a UGC recognized university/institution.
- + Diploma in Procurement would be a distinct advantage.
- + 05 years of executive experience in supply chain operations/logistics in a reputed organization.
- + Experience in logistics in a financial institute would be a definite advantage.
- + Knowledge in the government procurement process would be a distinct advantage.

Remuneration

Salary Scale: Rs. 113,040-1,880 x 20-150,640/-per month together with the Bank approved allowances. (Cost of Living, Rent & 10% Allowance. Total monthly gross salary would be Rs.210, 000/- approximately)

Age Limit

Not more than 40 years (The age limit will not however apply to those already employed in a state sector organization)

Apply Now!

Send your CV to
careers@smib.lk

Applications closing date: 2024.11.11

Head Office: 269, Galle Road, Colombo 03

LRA (BBB) | State Mortgage and Investment Bank is a licensed specialized bank operating under the supervision of the Central Bank of Sri Lanka.



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State Mortgage & Investment Bank