



BUILD YOUR CAREER WITH CARGILLS BANK

COLLECTION ACCOUNT OFFICER

DUTIES AND RESPONSIBILITIES

- Acquire new collection accounts, manage the onboarding process, initiate operations, and ensure account retention.
- Maintain strong relationships with collection account partners and work to increase the volume of transactions.
- Monitor collection account trends daily & promptly addressing any negative trends.
- Regularly visit collection account merchants and take necessary steps to promote supermarket collection points to their customers.
- Support initiatives to grow the customer base for digital banking products and agency banking collection accounts.
- Formulate and implement policies and procedures related to digital banking, ensuring compliance with regulatory standards.
- Manage and coordinate client inquiries related to digital banking & agency banking products and services.
- Prepare detailed and comprehensive daily/weekly/monthly reports on collection account performance and trends.

SKILLS AND QUALIFICATIONS

- Bachelor's degree in Banking, Finance, Marketing or a related field is preferred.
- Minimum of two years' experience in banking, with at least one year in a related role.
- Ability to work collaboratively with internal teams and clients to achieve business goals.
- Excellent communication and interpersonal skills.
- Strong analytical skills with proficiency in Microsoft Office applications.

Interested candidates are invited to forward their CVs to career@cargillsbank.com mentioning the post applied for, in the subject line of the email on or before **31st October 2024**.

Head of Human Resources
Cargills Bank PLC,
No. 696, Galle Road, Colombo 03.



Official website

www.cargillsbank.com

FITCH RATING A(LKA)

Cargills Bank PLC is a licensed commercial bank supervised by the Central Bank of Sri Lanka

