

Job Advert Details

Why join us? (Overview of Dept./Function)

- Data Operations is a part of the Data & Regulatory Reporting team within MSS Operations. Our vision is to deliver a consumer lead service, partnering with our clients to deliver the data they require via innovation and excellence.
- Data Operations is responsible for 9 key data domains: Accounts, Standard Settlement Instructions (SSIs), Instrument, Ratings, Calendar, Pricing, Legal Documentation, Books & Hierarchies, and EOD Derived Pricing. Data Operations supports Markets and Securities Services as well as other Group Divisions including Wholesale and Private Bank. As a consolidated team, we strive to deliver a trusted source of data, expedite data quality improvements and associated cost reductions via digitalization through the end to end value streams.
- MSS Data Ops Pricing is a shared service organization created in 2010 within HTSO with the mission of providing timely, compliant and cost effective reference and market data services globally. Encompassing the provision of instrument/pricing data to the global customer base including GM, HSS, Private Bank and RBWM, as well as the management of vendor data spend.
- We currently operate from four global locations i.e. Bangalore, Colombo, Edinburgh and Mexico with circa 180 staff. Our clients are spread across the Globe covering APAC, EMEA, MENA and Americas.
- The Opportunity: (Brief Overview of the Role)
- The responsibility of this role would be to own and manage enterprise reference data maintenance for various asset classes in the department (Fixed Income, Equities, Derivatives & FX Business (Pricing)). The responsibilities also include the management of market data feeds both end of day as well as real time data from third party vendors, as well as update internal data tasks to support both external and internal data on HSBC systems for the above-mentioned products.
- The Data Ops Pricing team will own the tasks mentioned above and will be responsible for the input, amendment and maintenance of products and rates, provision of accurate, complete and timely market data, to support the EOD marking of books and records, where the data consists of externally sourced derived rates and derived curves and internally sourced vanilla/derived rates and derived curves. Information is sourced from external 3rd party applications and databases such as Bloomberg and Reuters and these are in turn updated in the necessary product applications.
- This is an individual contributor role, flexible shift timings to work as per business requirement. This role will be based in the GSC, <<Bangalore / Colombo / Mexico/>>.

What you'll do: (List out Key Responsibilities)

- To ensure that all work is delivered within agreed timeframes and meets the required high quality standard
- To deliver a high quality customer driven service which provides customers with a positive view of HSBC and meets their expectation in terms of accuracy, timeliness and professionalism
- Understand and deliver excellent customer service. Process customer instructions accurately to achieve agreed quality standards and targets (as amended or notified from time to time) on all the processes worked.
- To pro-actively suggest and design improvements in process workflows
- To ensure that common errors / irregular transactions are identified and escalated in accordance with procedures in a timely manner
- To understand and comply with all relevant policies and procedures issued by the Group and contained within the Group Standards Manual and relevant Functional Instruction Manuals, Desk Instruction Books and Process Guides
- To be aware of the Operational Risk scenario associated with the role and to ensure that all actions take into account of the likelihood of operational risk occurring
- To maintain HSBC internal control standards, including timely implementation of internal and external audit points together with any issues raised by external regulators
- To acquire and update knowledge on procedures related to processes and to ensure that work is completed in accordance to procedures and within timeframes
- To ensure that issues / problems are effectively investigated and resolved or are appropriately referred with recommendations
- To respond quickly to urgent work demands and be flexible with work timings.

Qualifications

What you will need to succeed in the role: (Minimum Qualification and Skills Required)

- Fluent in English – spoken and written
- Proficient in MS Office, including Excel, Access and PowerPoint
- Knowledge on Fixed Income, Equities, Derivatives & FX related products & Money Market products
- Experience with vendor systems – Refinitiv & Bloomberg data feed
- Excellent attention to detail
- Work on own initiative
- Good knowledge of Derivatives/Fixed Income/Equities/FX Rates
- Should be able to work flexible hours (Night Shift/Rotation Shift)
- Graduate in Commerce, Finance or Equivalent
- Excellent interpersonal skills
- Attention to details & high level of accuracy.
- Work on own initiative
- Should be able to work flexible hours (Night Shift/Rotation Shift)

Want to Apply?

- All applicants must have successfully completed their probation period
- All applicants must have a minimum performance rating of Good and behavior rating of Good in the last year end appraisal
- All applicants should have served at least 18 months in their current functional role and department
- Applicant should inform their Line Manager prior to applying
- Application form should be submitted on CareerLink along with their updated CV
- All the completed applications should be submitted on CareerLink by 11:59 PM on the closing date
- Applicant should not be previously declined for the same position within the last 6 months on the date of submission of their application & the time of selection.
- Applicant should not be on ANY form of Corrective Action within the last 6 months from the date of application
- Right to work is required. Local employment rulings and restrictions will apply.
- Applicants who meet the required minimum score at the interview may be placed in a pipeline for a period of 3 months to fill any vacancies which may arise for the same position during the immediate 3 months from the IJP closure date. The final decision to place an individual in the pipeline rest with the business head concerned
- Applications of candidates who do not adhere to guidelines during any technical assessment that is conducted as part of the selection process will be disqualified and not progressed thereon.