



THE OPEN UNIVERSITY OF SRI LANKA

Student Affairs and Welfare Division

Post of Project Assistant (on contract)

Applications will be entertained from suitably qualified applicants for the above post.

Qualifications

- The candidate should hold a Bachelor's Degree from a recognized University.
- The candidate should have
 - Computer literacy skills (excellent in MS Word and MS Excel)
 - Good communication skills
 - Ability to handle general office work
 - Typing ability in both Sinhala & English languages

Duration of the appointment

The appointment will be made initially for six months and extendable up to two years based on performance.

Remuneration

Fixed monthly allowances of Rs. 30,000/- (inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to apply with a CV through email: sarsa@ou.ac.lk on or before **07.11.2024** (*Please mention the subject of the email as "Vacancy for Project Assistant – Student Affairs and Welfare Division"*)

For any clarification call: 011-2881205 / 011-2881374

Registrar
The Open University of Sri Lanka.
22.10.2024