

# Senior Manager HUMAN RESOURCES



The Associated Newspapers of Ceylon Limited (ANCL), widely known as Lake House, is the home and heart of the print media in Sri Lanka.

Lake House is looking for a talented and dynamic individual who possesses the following qualifications and requirements to fill the position of Senior Manager-Human Resources.



## QUALIFICATIONS AND REQUIREMENTS:

- Master's Degree in Business Administration/ Human Resource Management/ Social Science, Psychology and Laws (LLB) + 3 years experience in a Senior Managerial Position  
OR
- Degree in Business Administration/ Human Resource Management/ Social Science, Psychology and Laws (LLB) + 7 years experience including 3 years in a Senior Managerial Position  
OR
- Chartered Qualification in HRM (CQHRM) (formerly PQHRM) of CIPM and Associate membership of CIPM membership +7 years' experience including 3 years' in a Senior Managerial Position  
OR
- Relevant NVQ level 7 in Human Resource Management + 10 years experience in a Senior Managerial Position
- Senior HR professional in a reputed print media organization with a workforce not less than 200 are preferred
- Exceptional communication skills, writing skills, IT skills and Interpersonal skills
- Ability to develop the HR team
- Ability to work with minimum supervision
- Ability to meet deadlines

## DUTIES AND RESPONSIBILITIES:

- Develop and implement HR strategies and initiatives with the overall business strategy
- Support in formulation of standard policies and procedures for the key HR functions
- Ensure comprehensive recruitment & selection process
- Drive a robust performance management system
- Ensure proper learning and development culture for employees
- Develop succession planning to facilitate career path
- Manage industrial relations including disciplinary actions, grievance handling, arbitration, labour matters & litigation
- Day -to- day operation of the HR Department

### REMUNERATION :

An attractive and negotiable remunerations package commensurate with the qualifications and experience will be offered

### APPLICATIONS:

Send your CV with names and contact details of two non-related referees to the under mentioned address within seven working days of this advertisement

**AGE: BELOW 50 YEARS**



**LAKE  
HOUSE**

### GENERAL MANAGER

The Associated Newspapers of Ceylon Ltd.  
No. 35, D.R. Wijewardene Mawatha, Colombo 10.

[careers@lakehouse.lk](mailto:careers@lakehouse.lk)