



Banking Assistants

PFS Central Processing Unit

DO YOU EMBRACE
PERSEVERANCE, DISPLAY
RESILIENCE, AND BELIEVE THAT
COLLECTIVELY

we can foster growth and progress together?



You should ideally;

- possess at least 2-3 years' experience in a Bank/ Financial Institution with exposure to credit
- have a fair knowledge on the products and services offered by the Bank
- possess a good knowledge and experience in Credit/ Lending and in related systems
- possess a part qualification in Banking will be an added advantage
- have good interpersonal and communication skills
- possess knowhow of using Google Sheets/ Excel and other applications
- have a flair for excellent customer service

You will be mainly responsible for;

- being accountable for Centralized Operations of all personal & housing loans
- assisting Marketing promotions, providing assistance to the Branch and other department in visiting PFS clients
- conducting training / awareness programs as and when required
- reporting related to PFS products
- maintaining a high level of compliance to meet the specific guidelines proposed by the Bank and the regulators

Candidates should preferably have exposure in all above mentioned areas, however exposure in any one of the mentioned areas will also be considered for selection.

A competitive remuneration package and other fringe benefits as well as structured career advancement opportunities and extensive training are on offer for the chosen candidate.

We are an equal opportunity employer, committed to promoting an inclusive and diverse environment. Recruitment to the Bank is based solely on merit and competency irrespective of other characteristics that make our employees unique.

Any form of canvassing is discouraged. Correspondence will only be with the short-listed candidates.

Please apply via e-mail by sending an updated CV or a DFCC Bank application form which could be downloaded from our website to recruit@dfccbank.com with the post applied for in the subject by 12th December 2024.

Chief Human Resource Officer,
DFCC Bank PLC,
73/5 Galle Road,
Colombo 03
website - www.dfcc.lk