



# VACANCIES

## MINISTRY OF IRRIGATION

### CLIMATE RESILIENCE MULTI-PHASE PROGRAMMATIC APPROACH (CResMPA)

## RECRUITMENT OF PROJECT STAFF

The Climate Resilience Multi-Phase Programmatic Approach (CResMPA) is funded by the World Bank and implemented by the Ministry of Agriculture, Livestock, Lands and Irrigation under the financial support of the World Bank. CResMPA is a national development project being implemented to ensure climate resilience in the country to protect the people and properties vulnerable to flood and landslide risks. The objective of the project is to improve: (i) warnings of high-impact weather and hydrological hazards; and (ii) Kelani Basin multi-purpose water infrastructure for climate resilience. The project is being implemented from 2021 to 2026.

Applications are hereby invited from the citizens of Sri Lanka, for the following posts in the Project Coordinating Team (PCT) of the Climate Resilience Multi-Phase Programmatic Approach to work on a **full-time "Contract Basis"**.

#### 01. Procurement & Contract Management Specialist (PS3) - 01 Post

##### Required Qualifications & Experience

###### I or II or III below

- I. A successfully completed Bachelor's Degree in the relevant field, which is recognized by the University Grants Commission;

**OR**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field;

**OR**

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field.

**WITH**

At least **10 years** of post-qualifying experience at the Managerial level related to Procurement & Contract Management in large investment programs;

- II. A successfully completed Bachelor's Degree in the relevant field, which is recognized by the University Grants Commission;

**OR**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field;

**OR**

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field;

**AND**

A Postgraduate Degree in the relevant field or Corporate/Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field;

**WITH**

At least **8 years** Post qualifying experience at the Managerial level (Procurement & Contract Management field);

- III. Class I Officer of Government All Island Services or similar status in the relevant field;

**WITH**

At least 03 years of experience in the Class I post in the Special Degree from a recognized University with Chartered/Corporate membership of a recognized Professional Institution or Post Graduate Qualification (Master/Diploma) in procurement and contract management in a large investment program;

Minimum 12 years experience in the implementation of large development projects and at least 10 years of experience in the procurement and contract management;

**Salary Level: PS 3 – Rs. 140,000.00 – 155,000.00 (As per MSD Circular No.: 01/2019)**

#### 02. Senior Programming Specialist (Monitoring, Evaluation & Learning (MEL) (PS3) - 01 Post

##### Required Qualifications & Experience

###### I or II or III below

- I. A successfully completed Bachelor's Degree in the relevant field, which is recognized by the University Grants Commission;

**OR**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field;

**OR**

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field;

**WITH**

At least 10 years of post-qualifying experience at the Managerial level related to project Monitoring and Evaluation, especially in foreign-funded projects;

- II. A successfully completed Bachelor's Degree in the relevant field, which is recognized by the University Grants Commission;

**OR**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field;

**OR**

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field;

**AND**

A Postgraduate Degree in the relevant field or Corporate/Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field;

**WITH**

At least 8 years Post qualifying experience at the Managerial level related to project Monitoring and Evaluation;

- III. Class I Officer of a Government All Island Services or a similar status in the relevant field;

**WITH**

At least 03 years of experience in the Class I post in the Special Degree from a recognized University with Chartered/Corporate membership of a recognized Professional Institution or Post Graduate Qualification (Master/Diploma) in project Monitoring and Evaluation;

**AND**

Minimum of 12 years of Post Qualification experience in Senior Managerial Level with demonstrated and proven experience in the Project Monitoring and Evaluation and development and management of Information Systems;

Experience in managing Management Information Systems and Monitoring & Evaluation a large development program of this nature is an added advantage;

**WITH**

Good Communication (written/oral) and interpersonal relations;

**Salary Level: PS 3 – Rs. 140,000.00 – 155,000.00 (As per MSD circular No.: 01/2019)**

#### 03. Human Resource Management Officer (PS5) - 01 Post

##### Required Qualifications & Experience

###### I or II or III below

- I. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission;

**OR**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field;

**OR**

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field

**OR**

Having obtained a certificated certificate of proficiency not below the National Vocational Qualification Level 7 issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to the Technical field.

**AND**

At least **04 years** of experience in the field of Human Resource Management, Capacity Development and Office Management;

- II. Having obtained a certificate of proficiency not below the National Vocational Qualification Level 6, issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to Technical field

**AND**

At least 09 years of experience in the field of Human Resource Management, Capacity Development and Office Management;

- III. Having obtained a certificate of Proficiency not below that of the National Vocational Qualification Level 5, issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to Technical field;

**AND**

At least 14 years of experience in the field of Human Resource Management, Capacity Development and Office Management;

**Salary Level: PS 5 – Rs. 85,000.00 – 91,000.00 (As per MSD circular No.: 01/2019)**

#### 04. Communication Officer (PS5) - 01 Post

##### Required Qualifications & Experience

###### I or II or III below

- I. A Bachelor's Degree in the relevant field which is recognized by the University Grants Commission;

**OR**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field;

**OR**

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field

**OR**

Having obtained a certificated certificate of proficiency not below the National Vocational Qualification Level 7 issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to the Technical field.

**AND**

At least **04 years** of experience in Mass Communication, Information Education Campaigns (IEC), and Production of Communication materials such as script writing for documentary videos, leaflets, pamphlets, booklets, newsletters, paper articles and photography;

- II. Having obtained a certificate of proficiency not below the National Vocational Qualification Level 6, issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to Technical field

**AND**

At least 09 years of experience in the required area of specialization in Mass Communication, Information Education Campaign (IEC), Production of Communication materials such as scripts for documentary videos, leaflets, pamphlets, booklets, newsletters, paper articles and photography;

- III. Having obtained a certificate of Proficiency not below that of the National Vocational Qualification Level 5, issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission for a post related to Technical field;

**AND**

At least 14 years of experience in the required area of specialization in Mass Communication, Information Education Campaign (IEC), Production of Communication materials such as scripts for documentary videos, leaflets, pamphlets, booklets, newsletters, paper articles, and photography;

**Salary Level: PS 5 – Rs. 85,000.00 – 91,000.00 (As per MSD circular No.: 01/2019)**

#### 05. Project Secretary - (PS6) - 01 Post

##### Required Qualifications & Experience

###### I or II below

- I. A successfully completed Bachelor's Degree in a relevant field, which is recognized by the University Grants Commission;

**WITH**

At least 05 years post-qualifying experience in the Secretarial position;

**OR**

- II. A Chartered Secretary with a minimum of 05 years of experience in the relevant field.

Knowledge of MS Office packages, internet, email and excellent knowledge in written and spoken English with proven report writing skills is a must.

**Salary Level: PS 6 (Category A) – Rs. 61,000.00 – 67,000.00 (As per MSD circular No.: 01/2019)**

##### GENERAL CONDITIONS

- Age :** Applicants should be not more than **64 years** of age.
- Salary Scale :** Government-approved salary with allowances as per the Management Services Circular No.01/2019 dated 15/03/2019 and Public Administration Circular No: 03/2016 dated 25/02/2016.
- Experience in World Bank/Foreign funded Projects is necessary.
- These positions are exclusively on a contract basis, initially for a period of 01 year with possible extensions based on the performance and availability of funding during the project period.
- Forwarding of Applications:**

The applicants are requested to forward their applications along with their Curriculum Vitae providing educational, professional qualifications and experience with two contact details of non-relative referees. Shortlisted applicants based on the highest qualifications and experience for positions 1 to 3, will be called for an interview and selections will be based on merit. However, for the posts 4 and 5 shortlisted candidates are called for a written test and based on the marks obtained in the written test highest marks obtained candidates will be called for an interview to select a suitable candidate. Certified copies of the certificates to prove the basic qualification and work experience should be attached with the application. Incomplete applications will be rejected. Canvassing in any form will be a disqualification and the applications of such applicants will be rejected.

Applications should be forwarded by registered post **on or before 23rd December 2024** to reach the **Project Director, Climate Resilience Multi-Phase Programmatic Approach (CResMPA), No. 11, Jawatta Road, Colombo 05.** The post applying for should be indicated on the top left-hand corner of the envelope.

**Secretary  
Ministry of Irrigation**

Date: 05/12/2024