

## Deputy General Managers

Sri Lanka's Largest Government Owned Retail Chain

### Role of Lanka Sathosa Ltd

- Provide products at affordable prices with high quality to a larger consumer community in a respected manner.
- Serve as a platform for SMEs to sell their products without hassle.
- Connect farmers and traders with minimal restrictions.
- Be an organization with a culture driven by the highest integrity, supporting all its stakeholders to achieve their objectives, including employees.

### DGM - OPERATIONS

#### Job Role

- This is a Head of Functional role.
- Develop and execute operational strategies to achieve organizational objectives and monitor the performance of retail outlets.
- Ensure optimal staff allocation, effective workforce planning, and control labor costs, including overtime.
- Oversee inventory levels, ensure timely product availability, and optimize supply chain efficiency.
- Maintain high customer service standards and ensure adherence to company policies, industry standards, and government regulations.
- Prepare and manage operational budgets, reduce wastage, and improve overall efficiency.
- Oversee training programs to enhance employee skills and align with operational requirements.
- Lead and mentor a team of operations to achieve organizational objectives.

#### Qualifications:

External Candidates: (1 or 2 below)

1. Bachelor's Degree in Marketing, Business Management / Administration or Commerce which is recognized by U.G.C. with A Postgraduate Degree qualification (Masters') in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

And

Minimum of 15 years' experience at a "Managerial Level" out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, Statutory Board/ Institution or a reputed private institution.

2. Full Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

And

Minimum of 15 years' experience at a "Managerial Level" out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, Statutory Board/Institution or a reputed private institution.

**Age :** Should be not less than 35 years and not more than 60 years.

**Salary & Other Allowances :** Negotiable

**Nature of Appointment :** Two (02) years contract, subject to annual renewal with eligibility for EPF and ETF.

### DGM - HR & ADMIN.

#### Job Role

- This is a Head of Functional role.
- Develop and implement HR policies, workforce planning strategies, and talent acquisition frameworks to align with Company's business goals.
- Ensure effective manpower planning, recruitment, and deployment to maintain optimal staffing levels across all retail outlets, warehouses and head office while controlling overtime costs.
- Oversee structured training programs to enhance employee skills, improve service standards, and foster career growth, ensuring alignment with organizational objectives.
- Implement performance appraisal systems, employee engagement strategies, and grievance-handling mechanisms to enhance workforce productivity and maintain industrial harmony.
- Ensure proper administration of payroll, incentives, and benefits while adhering to labor laws, government regulations, and internal compliance requirements.
- Drive HR automation initiatives, data-driven decision-making and continuous process improvements to enhance operational efficiency and transparency in HR functions.
- Lead and mentor a team of HR & Admin to achieve organizational objectives.

#### Qualifications:

External Candidates: (1 or 2 below)

1. Bachelor's Degree in Human Resource Management/ Public Management/ Business Administration/ Law, which is recognized by the U.G.C. with a Postgraduate Degree qualification (Masters') in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

And

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**Age :** Should be not less than 35 years and not more than 60 years.

**Salary & Other Allowances :** Negotiable

**Nature of Appointment :** Two (02) years contract, subject to annual renewal with eligibility for EPF and ETF.

### DGM - PROCUREMENT

#### Job Role

- This is a Head of Functional role.
- Oversee the procurement of goods and services in compliance with government procurement guidelines.
- Manage the importation of goods from resourceful and authorized countries through approved processes.
- Ensure timely, cost-effective, and efficient sourcing to meet organizational requirements.
- Develop and implement procurement strategies to optimize cost savings and supply chain efficiency.
- Establish and maintain strong relationships with suppliers, vendors, and other stakeholders.
- Lead and mentor a team of procurement professionals to achieve organizational objectives.

#### Qualifications:

External Candidates: (1 or 2 below)

1. Bachelor's Degree in Supply Chain Management/ Marketing/ Business Management or Commerce which is recognized by U.G.C.

With

A Postgraduate Degree qualification (Masters') in the relevant field or Full / Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post.

And

Minimum of 15 years' experience at a "Managerial Level" out of which 05 years of experience should be at Senior Managerial Level with a proven track record in a Corporation, Statutory Board/ Institution or a reputed private institution.

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**Salary & Other Allowances :** Negotiable

**Nature of Appointment :** Two (02) years contract, subject to annual renewal with eligibility for EPF and ETF.

### The Ideal Candidates should also:

- Have experience in a reputed commercial or multi-national organization in the similar capacity.
- Have excellent analytical, Problem solving and organizing skills.
- Possess strong leadership qualities and interpersonal communication skills.
- Be able to demonstrate good IT skills.
- A proven ability to lead and direct multi-disciplinary teams.

### Every applicant,

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to discharge the duties of the post well
- iii. Should be of excellent moral character.

If you have the right qualifications and experience, please submit your curriculum vitae with copies of certificates under registered cover within 10 days of this advertisement to below mentioned address or email to [vacancies@lankasathosa.org](mailto:vacancies@lankasathosa.org) within 10 days of this advertisement.

(The post applied should be indicated on the top left hand corner of the envelope.)

(The Organization will correspond only with the shortlisted candidates.)